

Ilwaco Artworks is a sister location for Sou'wester Arts Non-Profit. We are a community ceramics studio, workshop space and art gallery situated in a historic building in the picturesque, seaside town of Ilwaco Washington. We opened in Spring of 2023 and we have since hosted an array of artist-led workshops, community clay plays, and Sou'wester Arts Week!

We are seeking a ceramics studio manager with teaching and ceramics studio experience.

Summary of Essential Functions:

- Manage the ceramics studio.
- Teach workshops & Clay Plays.
- Work with Sou'wester Arts and Sou'wester Staff to develop and implement programming that realizes vision and purpose.

Minimum qualifications:

- Teaching experience on ceramic handbuilding.
- Mandatory ceramics studio & kiln operation experience.
- Three to five years of related professional work experience.
- Demonstrated expertise in the safe operation and maintenance of a wide variety of ceramic processes and equipment.

Duties & Responsibilities include:

- General cleanliness, safety and order of the ceramic studio.
- Maintaining and ordering supplies for the studio.
- Developing projects curriculum.
- Teach workshops/series/clay plays.
- Load/unload kiln.
- Glazing participant works.
- Shipping visiting participant finished works.
- Host studio members during self-guided open studio hours.
- Orientation of new members about the proper use of the studio space and handbuilding techniques.
- Kiln firings. Preparing, loading & unloading bisque/glazing firings, including glazing as needed.
- Host private events.
- Maintaining administrative systems related to firing student/member work, clay inventory, clay play contacts, workshop attendants, tracking work, shipping, and others as necessary.
- Representing the Ceramic studio and Sou'wester arts at certain community events.
- Managing ceramic workshop series with local and visiting artist teachers.
- Capturing photos of events and studio for social media.

Skills & Abilities:

- A demonstrated knowledge of materials and techniques used in ceramics processes and practices.
- Knowledge of ceramics equipment operation and maintenance; material forming; and firing methods including kiln construction.
- Demonstrated knowledge of technical and conceptual developments in the field of ceramic art and design.
- Demonstrated comprehension of ceramic materials, glaze and clay body formulation
- Strong interpersonal skills and the ability to work collaboratively with a diverse group of people and ages.

Benefits:

- Simple IRA
- Clearly defined personal studio use
- 50% off workshops
- Staff discounts on lodging, retail & sauna use
- 30 hrs/week including weekends.
- \$23+/hr DOE

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